



## Call for Applications: INGSA-Asia Grassroots Science Advice Promotion Awards 2024

### Background

The INGSA-Asia Grassroots Science Advice Promotion Awards is an opportunity for all scientists, researchers, academics and practitioners in Asia to share their knowledge and insights on science advice with fellow members of the scientific community and policy makers in their home countries. This award program was launched in 2019 and has since funded landmark science advice workshops in Bangladesh, Nepal, India, Indonesia, Malaysia, Cambodia, Pakistan, and the Philippines. This year, INGSA-Asia will be offering seed grants **WORTH UP TO AUD 10,000\* EACH** to selected applicants with high quality and well-outlined proposals to organize workshops promoting science advice at an institutional or national level in their respective countries. This grant is supported by the ISC Regional Focal Point for Asia and the Pacific (ISC RFP-AP). Successful applicants will be mentored by seasoned experts in the science-policy nexus who will provide valuable guidance and support for the successful implementation of their workshops.

\*Subject to AUD currency exchange rates

### Objectives

- To serve as a seed fund for scientists, researchers, academics and practitioners in Asia to organize science advice workshops in their home countries.
- To promote science advice at a grassroots level and improve the potential for evidence-informed policy making in the region.
- To strengthen the engagement and relationship between INGSA-Asia and the scientific community in the region.

### Application Process & Timeline

**13 June – 1 September 2024**

Submission of proposals by the applicants

**2 September – 16 September 2024**

Review of submitted proposals



INGSA operates under the auspices of the International Science Council. The INGSA-Asia Office is currently hosted by UCSI University, Malaysia. Add: 1, Jln UCSI, Taman Connaught, 56000 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur



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<https://www.ingsa.org/chapters/ingsa-asia/>

**17 September 2024**

Announcement of successful applicants

**September – December 2024**

Conducting of INGSA-Asia Grassroots Workshops

### Criteria for Applicants

1. Each applicant can submit only one (1) application which consists of a proposal with **itemized budget** (*please refer to guidelines below*).
2. Seed grants must be utilized to conduct a workshop that promotes science advice in the applicant's home country. However, the applicant may choose to focus on any specific topic or issue related to science advice for the workshop. Contemporary topics or issues are strongly encouraged (e.g., Waste management, climate change, biodiversity loss, transboundary haze, etc.).
3. The proposed workshop must not cause or encourage any violations of law or public policy and must not result in any improper private benefit.

### Proposal Guidelines

The proposal must be written in English and should not exceed 2,000 words (excluding the budget and any other appendices). The proposal must be submitted to the INGSA-Asia Office at [ingsa.asia@gmail.com](mailto:ingsa.asia@gmail.com) by **1 September 2024**.

The proposal should include:

- a. **Summary of project**
- b. **Background of project**
- c. **Objectives and expected outcomes/impact**
- d. **Intended stakeholders/partners** (*please include all interest groups and how they would benefit from your proposed project*)
- e. **Itemised budget** (*please refer to section on 'Itemised Budget' below*)
- f. **Ethical considerations** (*if any*)
- g. **Dissemination plans** (*please indicate how the output of this project will be shared with target stakeholders, and if relevant, how the workshop will involve the stakeholders in the refinement of the output*)
- h. **Timeline of the project**
- i. **CV of applicant** (*and if any, co-applicants*)
- j. **Other appendix items** (*e.g. letter of support by host institution or provider of facilities*)

The submitted proposal will be evaluated based on the clarity of the objectives, the potential impact of the project, the feasibility of the dissemination plans, the ability to obtain external co-funding (where necessary), and the overall clarity and organization of the proposal.



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## Itemised Budget

In your proposal, please show the complete estimated costing of your proposed workshop. This should include any funds that will be obtained from other funders and/or sponsors. The budget must be calculated and presented in AUD. Kindly refer to the suggested format below.

Items	Description	Amount from INGSA-Asia (AUD)	Amount from other sources (AUD)	Total proposed amount (AUD)
I.				
Sub-total				
II.				
Sub-total				
III.				
Sub-total				
<b>Total</b>				

*Note: Please state the name of the funder(s) and/or sponsor(s) that have been contacted or have agreed to provide funding for the proposed project.*

## Criteria for Award Recipients

1. Award recipients will be expected to maintain contact with the INGSA-Asia Regional Programme Officer, who will be available throughout the project to support the administration of the funds and submission of the workshop report/other outputs (*please see below*).
2. Award recipients will be responsible to submit a **workshop completion report** within two (2) months of completion of their workshop. This report must clearly state how the funds were spent and whether the objectives and expected outcomes of the workshop were met.
3. Award recipients will also be required to publish and disseminate\* at least one (1) of (but not limited to) the following **outputs**: a i) news article, ii) action plan, ii) framework, iii) guideline, and/or iv) policy brief within twelve (12) months of completion of their workshop. \*The award recipient will be responsible for identifying suitable avenues for publication and dissemination. The final published output will be re-published onto the INGSA webpage at [www.ingsa.org](http://www.ingsa.org).